# Session Plan

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| **Venue** | Training room, meeting room, seminar room, etc. |
| **Duration** | 2.0 – 3.0 hour course |
| **Resources** | * Projector, screen and trainer PC/laptop * Slide deck presentation (available from http://www.intersect.org.au/course-resources) * Sticky notes and pens (set for each participant) * List of registered participants * Login details for trainers PC * Second trainer to assist if required (trainer to organise). Recommended for larger groups. |
| **Structure** | * Face to Face (and/remote delivery). * Trainer provides information to identify the range of dimensions of research data management and provides context and examples of good practice of exercise * Course can be easily customised to meet local requirements by updating the *Slide Presentation Template.* * Note: Attendees do not require computer access |
| **Prerequisites** | * No prerequisites for attendees. * Trainers are required to be knowledgeable in the area of RDM to lead discussion, provide context, examples, and suggest solutions. |
| **Learning Objectives** | * An understanding of research data management requirements in context to Australian research funding bodies, i.e. ARC, NHMRC * An overview of the range of activities and responsibilities that constitute research data management * An understanding of good practice in research data management |

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| **RESEARCH DATA MANAGEMENT TECHNIQUES TRAINING MODULE** | | | |
| **Time** | **Content** | **Activity/**  **Resources** | **Comments** |
| 5 mins | **Introduction**   * Introduction (trainer) and welcome * Housekeeping (amenities, breaks, etc) * Distribute sticky notes and pens * Learning Outcomes for the entire course | Oral | Set the scene and trainee expectations for the session |
| 1.75 – 2.75 hours | **Body**  **Research Data Management**     * Provide overview and context to activities and responsibilities related to RDM * Identify good practice | 1.Slide Deck Presentation  2. Sticky notes and pens | **Present**   * Present content, break at activity points     **Activity**   * At Activity points, instruct participants to complete activity. * Facilitate discussion around responses to activity. |
| 10 mins | **Conclusion**   * Revisit the Learning Objectives * Summarise what the session has covered * Point to where to get training resources for future reference * Where to get help/who can help with RDM * Obtain course feedback | Oral | Any Questions? |